MUHAMMAD AZEEM ANWAR

# Administration, Management, Security Services,

**Planning & Development, Customer Services, Transportation** Lahore, Pakistan [azeemkhaan12343@gmail.com](mailto:azeemkhaan12343@gmail.com) 00923004654143

**P ROF I L E**

Experienced law enforcement professional with over 17 years of dedicated service in the government sector, having held the esteemed position of Sub-Inspector (Traffic Warden) in the Police force. Proven expertise

in ensuring public safety, upholding law and order, and effectively managing complex situations. Adept at team leadership, problem-solving, and strategic decision-making in high-pressure environments. Possesses exceptional communication skills, both written and verbal, with a strong command of the English language. Seeking to leverage my extensive experience and leadership acumen into a challenging overseas role in management and administration, contributing to organiJational growth and success with a commitment to excellence and innovation.

**EMPLOYMNT HISTORY**

Traffic Warden (BPS-14), City Traffic Police Lahore (Punjab Police) Lahore, Pakistan

JU YL 2 0 0 6 - P R E S ENT

|  |  |
| --- | --- |
| **13 YEAR POSTING IN THE FILED DUTY** | **4 YEAR POSTING AS INCHARGE IT SECTION** |
| **JOB DESCRIPTION** | **JOB DESCRIPTION** |
| Traffic Law Enforcement | Super admin of Driving License Information Management System |
| Traffic control and patrolling duties | Supervision of Driving License database |
| VVIP/VIP route duties | Login creation and login locking |
| Security Duties | Reporting of abnormalities to the seniors |
| Reporting of accidents and incidents to seniors | Troubleshooting of the database minor problems |
| Carry out special assignment as when required | Provision of record to different departmental branches |
| Driving vehicles | Resolution of driving license queries |
| Keeping vigilant eye on surroundings | Removal of errors |
| Clearance of road in case of any incident | Inter and Intra departmental correspondence |
| Preparation of diversion plan in case of emergency | Public Dealing |

**EDUCATION**

Master, Virtual University Of Pakistan

SEPTEMBER 2 013 - SEPTEMBER 2 0 15

**S K I L L S**

Leadership and Team Management Crisis Management and Security

Communication and Negotiation Traffic Management

Decision-making and Problem-solving Data Entry (60 WPM)

Adaptability and Resilience Time Management and Target achievement

Observation and Detail-oriented Driving Expertise (Light and Heavy Transport Vehicle)

Stress Management and Composure Strategic Thinking and Decision-making

Multifaceted Skill Set

**ADDITIONAL SKILLS**

MS Office, Networking HTML,CSS,BOOTSTRAP,JAVASCRIPT

Light and Heavy Transport Vehicle Driver

**LANGUAGES**

English Urdu

Punjabi

**T R AI N I N GS**

**Basic Police Training, Punjab Police (9 Months), Police Academy Sihala, Islamabad**

**Introduction to Law Enforcement**: Overview of the roles, responsibilities, and ethical considerations of a police officer, along with the importance of community engagement.

**Legal Framework:** Study of relevant laws, regulations, and procedures, including criminal law, constitutional rights, and use of force guidelines.

**Patrol Procedures:** Training on patrolling techniques, vehicle operation, traffic stops, and responding to emergencies.

**Firearms and Defensive Tactics:** Instruction on firearm safety, marksmanship, and self-defense techniques.

**Emergency Response:** Training in responding to emergencies, managing crisis situations, and providing initial aid.

**Physical Fitness:** Emphasis on physical conditioning and fitness routines to ensure officers are prepared for the demands of the mob.

**Ethics and Professionalism:** Exploration of ethical dilemmas, professional conduct, and maintaining integrity in law enforcement.

**Cultural Sensitivity:** Understanding and respecting diverse communities, fostering cultural competence in interactions.

**Community Policing:** Strategies for building positive relationships with the community, collaborating on crime prevention, and addressing concerns.

**Technology and Equipment:** Familiarization with police equipment, tools, and technological advancements used in modern law enforcement.

**Emergency Vehicle Operation:** Practical training in driving police vehicles safely and effectively.

**Simulations and Practical Exercises:** Hands-on scenarios and role-playing exercises to simulate real-life situations and enhance decision-making skills.

**Graduation and Certification:** Successful completion of training results in graduation and certification as a sworn police officer.

**R E F E R E N CE S**

References available upon request